



Exhibitor Guidelines

- Date:** Saturday 22nd November 2008
- Venue:** Gold Coast Convention Centre – Hall 2 (Northern End)
- Setup:** Commencing from 9.00 am – doors open 11.00 am
- Facilities:** 6' table and two chairs per exhibitor. Space is available for approx 150 exhibitors inside the hall. Electricity is available for exhibitors on a first in, first served basis who get a perimeter space allocation. Signage space is also available on the perimeter walls.
- Show Bags:** All participants will get a free showbag upon entry. Please have plenty of promotional material to give away at the event.
- Raffles/Donations:** If you would like to donate your products/services as part of the raffle prizes, please contact the event organizers as soon as possible.
- Promotional Auction:** You will have the opportunity to auction your products/services on the day of the auction. You will receive the proceeds of the sale in full on the day. You may also place a reserve on your product/service. For more information, please contact the event organizers.
- Speakers Forum:** The roster of speakers will be published before the event. This forum will be held in the Arena at the Southern End of the GCCC. If you would like to attend the forums, then you may need additional staff/volunteers to “man” your exhibit at the same time.
- Refreshments:** There will be food & beverages available from the GCCC on the day.
- Finish Time:** 4pm

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